

Appendix 1

PENSION FUND PANEL and PENSION BOARD WORKPLAN 2024/25

WORKPLAN		RESPONSIBLE PERSON	MEETING JULY 2024	MEETING SEP 2024	MEETING NOV 2024	MEETING MAR 2025
Quarterly Performance of Fund Managers and any other current topics	PB/PFP	Report from the Strategic Director Resources (s151 officer)	√	√	√	√
Risk Register	PB	Fund Officers		√		√
Pension Fund Administration Update	PB/PFP	Report from the Human Resources Shared Service Centre	√	√	√	√
Presentation from UK Global Equity Investment Managers	PB/PF+P	London CIV	√			
Responsible Investment review and Update	PB/PFP	Officers and or Hymans	√		√	
Presentation from one or more of the Pooled Property Fund Managers if deemed necessary	PFP	Hermes Fund Managers Limited/ Standard Life Investments Limited/ Lothbury Investment Management Limited/ Legal & General London CIV	√			√
Update on implementation of the Funds revised Strategy Asset Allocation		Report from the Strategic Director Resources (s151 officer)	√	√	√	√
Presentation from UK Bond/ Fixed Income Manager	PFP	Royal London Asset Management Limited			√	
Presentation from one of the Fund's Private Debt Manager	PFP	Brightwood/Churchill/Permira		√		√
Presentation from the Fund's Infrastructure and or impact investment Managers	PFP	JP Morgan/Darwin/Henley	√			√
Consideration of Statutory Statements (If necessary)	PFP	Report from the Strategic Director Resources (s151 officer)				√
Presentation on Fund Performance	PB/PFP	Pirc Performance Services		√		
Pension Fund Revenue Budgetary Estimate /Workplan 2024/25	PB/PFP	Report from the Strategic Director Resources (s151 officer)				√
Review of Annual Report 2024/25	PB/PFP	Report from the Strategic Director Resources (s151 officer)	√	√		
Pension Fund Annual General Meeting		Joint Strategic Director Resources/ Director of Human Resources & Organisational Development				√

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Presentation and Training by the fund's Investment advisor if required	PB/PFP	Hymans Robertson	√	√	√	√
Presentation by the funds Actuaries Mercer if required.	PB/PFP	Mercer and Fund Officers		√		√
Training on governance/ Investment products		Various providers	√	√	√	√